AFTER THE INTERVIEW

Make each interview a learning experience:

To improve your interview technique, evaluate your performance immediately following the process:

Ask yourself the following questions:

- How did the interview go generally?
- What points did I make that seemed to interest the employer/recruiter?
- Did I present my qualifications, relevant work experience and/or coursework well? Did I overlook anything which could be pertinent to the job?
- Did I learn all I needed to know about the job?
- Did I forget or hesitate to ask about factors that are important to me?
- Did I talk too much? Did I do enough talking?
- Did I show enthusiasm and interest?
- Did I interview the employer rather than have the employer interview me?
- Was I too tense? How can I relax?
- Do I know what the next step is?
- Do I know what the time frame is for a decision?
- How can I improve my next interview?

Send a THANK YOU NOTE!

- Express appreciation for the interviewer's time and for being considered for the job.
- Restate your interest in the job.
- Re-emphasize the skills and qualities you possess that are required for the job.